



RULES OF PROCEDURE, CONDUCT AND DECORUM
AT MEETINGS OF
THE GRAY COUNTY COMMISSIONERS COURT

- I. All Regular, Special, Emergency, and Executive Session Meetings of the Gray County Commissioners Court will be called and conducted in accordance with the provisions of the Texas Open Meetings Act, Chapter 551, Government Code.
- II. Regular, Special and Emergency Meetings of the Gray County Commissioners Court are open to the public and to representatives of the press and media. Executive Sessions of the Gray County Commissioners Court are not open to the public, the press, or media and only those individuals expressly requested or ordered to be present are allowed to attend Executive Session.
- III. The Gray County Commissioners Court meets in Regular Session on the 1st and 15th of each month at 9:00 am, or the preceding Friday or proceeding Monday based on the weekend or holiday that the 1st or 15th of that month falls upon. For a matter or issue to appear as an agenda item on the Agenda of any Regular Meeting of the Commissioners Court, a request must be filed with AND approved by at least one member of the Commissioners Court and/or the County Judge at least 96 hours prior to the Regular Meeting date and time.
- IV. The business of Gray County is conducted by and between the members of the Gray County Commissioners Court and by those members of the County staff, elected officials, department heads, consultants, experts and/or members of the public requested to be present and participate. While the public is invited to attend all meetings of the Commissioners Court (except Executive Sessions) the public participation therein is limited to that of observers **UNLESS** a member (or members) of the public is requested to address the Commissioners Court on a particular issue (or issues) or **UNLESS** the member (or members) of the public completes a Public Participation Form and submits same to the County Clerk **PRIOR** to the time the agenda item (or items) is addressed by the Court. A sample of the Gray County Commissioners Court Public Participation Form is attached hereto as Exhibit "A".
 - a. Each member of the public who appears before the Commissioners Court shall be limited to a maximum of three (3) minutes to make his/her remarks. Time for each speaker shall be maintained by the County Clerk or such designated representative of the Commissioners Court.